



Minutes of the Regular Council Meeting held in the Municipal Chambers on Wednesday, November 9, 2022, at 5:30 pm

Mayor S. Storey presided. Councillors present were C. LePoidevin, A Fennema, J. Jenkinson and J. Webb

Staff present were Chief Administrative Officer R. Holland and Economic Development Officer D. Christie.

Public present were Sgt Jason Rumming, Fraser Lake RCMP

Meeting Called to Order at 5:30 pm.

Agenda:

Mayor Storey called for a motion to adopt the agenda and asked for the declaration of new business.

MOVED/SECONDED to adopt the agenda.

Resolution 11-09-344

Carried

Delegations & Guests:

None

Address from the Mayor:

Mayor Storey began her address by thanking the elected Members of Council for running in the election. She voiced her appreciation for their interest in making our community better. Mayor Storey also thanked Staff for getting everything set up for the inaugural meeting.

Mayor Storey commented that Council has a lot to do over the next four years. Mayor Storey is excited to see where the future of the community goes. Mayor Storey feels the Council has a lot to focus on. She believes there will be a lot of growth in the years to come.

Mayor Storey conveyed her confidence in the Council to get things done. She encouraged Council to listen to the community and to bring community concerns to the Council table. Mayor Storey commented on the importance of doing what is right for the community.

Mayor Storey encouraged Council to read the information provided for their orientation. She also encourages as much training as can be accommodated. The networking, the learning and getting to know what others are thinking and doing is valuable. Mayor Storey commented about the importance of increasing community profile so others know what the Village is doing and dealing with.

Mayor Storey noted the Village will begin budget meetings soon. She commented these meetings are the most important meetings of the year. She encourages in person attendance to these meetings. Mayor Storey noted upcoming training, beginning with Don Lidstone.

Oath of Office:

The *Oath of Office* was administered by CAO Holland

CAO Holland endorsed the written *Oath of Office* for each of the Members of Council.

**Regular Council Meeting Minutes,
October 12, 2022**

MOVED/SECONDED that the Regular Council Meeting Minutes of October 12, 2022, be adopted as presented on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all the resolutions and bylaws passed and adopted by Council at that meeting.

Resolution 11-09--345

Carried

**Special Council Meeting Minutes
October 14, 2022**

MOVED/SECONDED that the Special Council Meeting Minutes of October 14, 2022, be adopted as presented on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all resolutions and bylaws passed and adopted by Council at that meeting.

Resolution 11-09-346

Carried

**Business arising from
the Minutes:**

None

**Reports on Council
Activities:**

Councillor LePoidevin

Councillor LePoidevin attended the activities at White Swan Park on Halloween night. Councillor LePoidevin manned the BBQ. He stated it was a good turn out and he heard many good comments about the BBQ and the fireworks.

Councillor Webb

Councillor Webb also attended White Swan Park to help with the BBQ and to enjoy the Halloween evening activities. She felt it was a good event.

Councillor Fennema

On October 28, 2022, Councillor Fennema attended a meeting at Autumn Services. Autumn Services is plugging away. On that same date, she also attended a meeting at Silver Birch. Silver Birch is pursuing their Senior's Housing initiative.

Mayor Storey

Mayor Storey met with Josh from Fraser Lake Sawmill earlier today. Josh is their public relations representative. He provided an update on what is going on at the mill.

Mayor Storey learned that the province has taken steps in collaboration with First Nations to address the old growth concerns. In the Prince George timber supply area, the province developed Biodiversity Management Areas (BMA).

A discussion followed.

The softwood lumber dispute is also creating havoc for industry. Significant tariffs are being levied by the American government. Although West Fraser feels confident the tariffs will be returned, in the interim the tariffs are a financial challenge.

Councillor Jenkinson asked if BMAs are like the Impacts/Benefits agreements that mining has to enter into before mining.

Mayor Storey felt the BMA may be similar.

Mayor Storey has a meeting scheduled with Greg Marr of Northern Health on November 22, 2022. Mayor Storey would like to discuss the lack of exit interviews for staff leaving employment at the Fraser Lake Medical Clinic. Mayor Storey invited other members of Council to attend if available. Mayor Storey would also like to discuss the lack of a helipad at the Medical Clinic with Greg Marr.

Councillor Jenkinson commented that Fraser Lake is blessed to have the field next to the Medical Clinic where an air ambulance can land. As more transfers are being conducted by air, it will be very important to have a landing site close to the Fraser Lake Medical Clinic.

Mayor Storey was contacted by CKPG News about the water outage at the Lakeview Trailer Park. According to Mayor Storey's sources, the Trailer Park residents have been without water for the past 60 days. Mayor Storey has confirmed with CKPG, the Lakeview Trailer Park does not fall within the municipal boundary and the Village does not provide any services to the development. CKPG will be in town on Monday to do a story on the Lakeview Trailer Park. They have offered to interview Mayor Storey if she would like. Mayor Storey asked Council if there were any issues, they would like to discuss with CKPG?

MOVED/SECONDED to receive Councillor Reports.

Resolution 11-09-347

Carried

Accounts payable:

The accounting reports were presented.

MOVED/SECONDED to adopt Accounts Payable and payroll in the amount of \$369,511.50

Resolution 11-09-348

Carried

Correspondence List:

None

Business from the CAO:

Council Appointments:

Municipal Director to the Regional District Bulkley Nechako Board:

MOVED/SECONDED to appoint Mayor Storey to the Board of the Regional District Bulkley Nechako as the municipal director for the Village of Fraser Lake.

Resolution 11-09-349

Carried

Alternate to the Municipal Director – RDBN:

MOVED/SECONDED to appoint Councillor Fennema as the Alternate Municipal Director to the Regional District Bulkley Nechako

Resolution 11-09-350

Carried

Municipal Representative to the NDIT Regional Advisory Committee (RAC):

MOVED/SECONDED to appoint Mayor Storey to the Northern Development Initiative Trust Regional Advisory committee as the representative for the Village of Fraser Lake.

Resolution 11-09-351

Carried

NDIT RAC Alternate:

MOVED/SECONDED to appoint Councillor Fennema as the alternate to Mayor Storey to the NDIT Regional Advisory Committee to attend meetings when Mayor Storey is not available.

Resolution 11-09-352

Carried

Resource Benefits Alliance:

MOVED/SECONDED to appoint Mayor Storey as the Village representative and voting member to the Resource Benefit Alliance board.

Resolution 11-09-353

Carried

Fraser Lake Chamber of Commerce Council Liaison:

MOVED/SECONDED to appoint Councillor Fennema as the Council liaison to the Fraser Lake Chamber of Commerce.

Resolution 11-09-354

Carried

Fraser Lake Fire Department Council Liaison:

MOVED/SECONDED to appoint Councillor LePoidevin as the Council liaison to the Fraser Lake Volunteer Fire Department.

Resolution 11-09-355

Carried

Fraser Lake Public Library Council Liaison:

MOVED/SECONDED to appoint Councillor Webb as the Council liaison to the Fraser Lake Public Library.

Resolution 11-09-356

Carried

Fraser Lake & District Historical Society Council Liaison:

MOVED/SECONDED to appoint Councillor Fennema as the Council liaison to the Fraser Lake & District Historical Society.

Resolution 11-09-357

Carried

Fraser Lake & District Senior Citizen Home Society (Silver Birch):

MOVED/SECONDED to appoint Councillor Jenkinson as Council Liaison to the Fraser Lake & District Senior Citizen Home Society (Silver Birch).

Resolution 11-09-358

Carried

Autumn Services Council Liaison:

MOVED/SECONDED to appoint Councillor Fennema as the Council Liaison to Autumn Services.

Resolution 11-09-359

Carried

Artemis Gold Council Liaison:

MOVED/SECONDED to appoint Councillor Jenkinson as the Council Liaison to the Artemis Gold Community Liaison Committee.

Resolution 11-09-360

Carried

Fraser Lake Sawmill Council Liaison:

MOVED/SECONDED to appoint Councillor Webb as the Council Liaison to the Fraser Lake Sawmill.

Resolution 11-09-361

Carried

Endako Mine Council Liaison:

MOVED/SECONDED to appoint Councillor LePoidevin's the Council Liaison to the Endako Mine.

Resolution 11-09-362

Carried

Royal Canadian Legion, Branch 274 Council Liaison:

MOVED/SECONDED to appoint Councillor Fennema as the Council Liaison to the Royal Canadian Legion, Branch 274.

Resolution 11-09-363

Carried

Acting Mayor Appointments:

MOVED/SECONDED to schedule the Acting Mayor Appointment in six (6) Month terms to the completion of this term of Council, except for the first Acting Appointment term which will run from November 9, 2022, to June 30, 2023. The Acting Mayor appointments are made in the following order:

Councillor LePoidevin:	November 9 2022 to June 30, 2023
Councillor Webb,	July 1, 2023 to December 31, 2023
Councillor Jenkinson,	January 1 2024 to June 30, 2024
Councillor Fennema.	July 1, 2024 to December 31, 2024

These appointments will repeat in the rotational order listed above until the end of the term.

Resolution 11-09-364

Carried

Year End Reconciliation:

Accessibility Project:

This project went over budget by \$2,947.66. The funding that remains in the Covid Restart Reserve Fund can be spent on accessibility improvements.

MOVED/SECONDED to expend \$2,947.66 from the Covid Restart Reserve to complete the Village Accessibility Project.

Resolution 11-09-365

Carried

Administrative Vehicle – Canopy Purchase:

The purchase of the Admin vehicle was funded through the Fraser Lake Community Forest Reserve. The purchased canopy was not within the Budget but was requested by Council after the delivery of the vehicle. Administration is proposing to expend the cost of the canopy from the Community Forest Reserve.

MOVED/SECONDED to expend \$3024.03 from the Community Forest Reserve fund for the purchase of the canopy for the Administrative Vehicle.

Resolution 11-09-366

Carried

Liquor Primary – Request to relocate licenced area:

The Fraser Lake Inn has applied to the Liquor & Cannabis Regulation Branch to move their Liquor Primary license from its current location in the Fraser Lake Hotel to the area of the building that used to be occupied by the Pop's Pizza Restaurant.

- What impacts will this relocation have on the area?

- Will the new location increase noise, or traffic?
- Does the area surrounding the new location require modification such as more lighting?

CAO Holland noted, the proposed area is properly zoned. The seating capacity of the new pub will remain the same as the existing lounge. The orientation of the proposed establishment is improved. It faces the larger parking lot. Patrons entering off the main parking lot on the east side of the building are less likely to disturb residents of residential properties in the area.

The square footage of the new pub will be larger. More space will create a less cramped space.

The Local Government can provide input into the decision-making process. Where Council is concerned whether the proposal is in the best interest of the neighbourhood, Council can seek public input by posting signage, holding public meetings and/or mailing out surveys. CAO Holland does not feel this proposal will significantly impact the surrounding area. If Council agrees, the Village can “opt” out of the public consultation process. By doing so, the Liquor & Cannabis Regulation Branch becomes responsible for public consultation where public interest is of concern.

CAO Holland commented that staff capacity is a concern. There would also be costs associated with signage and advertisement should Council decide the Village Staff should conduct public consultation.

MOVED/SECONDED to support the application of the Fraser Lake Inn to move their Liquor Primary License from the Lounge to the proposed new location within the Fraser Lake Inn and to “Opt Out” of the public consultation process.

Resolution 11-09-367

Carried

FLESS Senior Boys Volleyball Team – Grant in Aid:

A Grant in Aid application has been received from the FLESS Senior Boys Volleyball team. The team plans to attend the Zones tournament in Prince George. A grant in aid is requested to assist with travel costs.

MOVED/SECONDED to award the FLESS Senior Boy’s Volleyball team with a grant in aid in the amount of \$300 to assist with travel expenses while attending the Senior Boy’s Volleyball Zones tournament in Prince George, B.C.

Resolution 11-09-368

Carried

Fraser Lake & District Historical Society Financial Report:

CAO Holland presented the annual financial report that was received from the Historical Society. The reported revenues are from the fees collected at the sani dump. From September 22, 2021 to September 28, 2022 \$1952.77 was received by the Historical Society for the management of museum displays and advancement of Historical Society initiatives.

MOVED/SECONDED to receive the 2022 financial statement of the Fraser Lake & District Historical Society.

Resolution 11-09-369

Carried

Council Orientation:

Each of Council has received a Council Orientation binder. There is important reading in the binders.

A copy of the draft "Council Code of Conduct" that was developed by the UBCM Working Group is included. There is also an online course related to responsible conduct and leadership. The link for the UBCM endorsed training has been provided to Members of Council in their binders.

To better support Council in their preparation for Council Meetings and related duties, each member of Council has been assigned a laptop. To set up the required accounts on the laptops, each member of Council is responsible for contacting the IT Department at the Regional District Fraser Fort George. The IT Dept personnel will assist with the set up. Councillor LePoidevin has already completed this step. He felt it only took about 10 to 15 minutes.

CAO Holland referred to Elected Official Training with lawyer Don Lidstone. The training is scheduled for November 30th, 2022 from 09:30 to 2:30 pm at the Hudson Bay Lodge in Smithers, B.C. Other training that has been scheduled for 2022 and 2023 is the Local Government Leadership Academy in March 2023, the North Central Local Government Association conference (NCLGA) in May 2023 and the Union of British Columbia Municipalities conference (UBCM) in September 2023.

Mayor Storey commented on the importance of seeking training. Mayor Storey noted the Resource Forum and COFI are also coming up. If any members of council are interested in attending either of those forums, registration is open.

Mayor Storey also endorsed the Responsible Conduct Online course. She advised it provides a lot of information that is valuable for all members of council.

MOVED/SECONDED to receive the CAO reports.

Resolution 11-09-370

Carried

Staff Reports:

Fire Department Report:

A discussion occurred around Fire Dept. response to medical calls and road rescue calls.

MOVED/SECONDED to receive the Fire Department report.

Resolution 11-09-371

Carried

NDIT Economic Development Capacity Building Funding:

This funding supports our Economic Development Officer's role. This is up to \$50,000.00 funding.

MOVED/SECONDED to apply to the Northern Development Initiative Trust Economic Development Capacity Building program for up to \$50,000.00 to maintain our Economic Development Officer's role and activities in economic development activities.

Resolution 11-09-372

Carried

NDIT Love Fraser Lake Program:

MOVED/SECONDED to apply to the Northern Development Initiative Trust for \$1,200.00 through the Love Northern BC program to continue the Love Fraser Lake program

Resolution 11-09-373

Carried

NDIT Business Façade Program:

This program supports business owners who make improvements to the building façade, signage and wayward signage. The program provides up to 50% funding for the first \$10,000.00 of a business façade improvement project.

Councillor Jenkinson asked how much of this funding was used in 2022.

EDO Christie advised \$10,000.00 was expended from this funding in 2022.

MOVED/SECONDED to apply to the Northern Development Initiative Trust for \$15,000.00 through their Business Façade Funding stream for 2023 Business Façade improvement project in Fraser Lake.

Resolution 11-09-374

Carried

2022/2023 Canadian Heritage Celebrate Canada Grant:
This funding is typically used to support the Canada Day celebration activities that are organized by the Village of Fraser Lake.

MOVED/SECONDED to apply to the Canadian Heritage Celebrate Canada grant funding program for up to \$5,000.00 in support of our 2023 Canada Day celebrations.

Resolution 11-09-375

Carried

MOVED/SECONDED to receive staff reports.

Resolution: 11-09-376

Carried

Reading List:

Mayor Storey noted that the Village receives requests to make declarations for various causes. Mayor Storey asked if the Village should be posting these declarations on the Village website?

Councillor Jenkinson asked if the Village had inhouse capacity to take that initiative on?

CAO Holland advised the Village does not have staff capacity to take this on.

MOVED/SECONDED to receive the Reading List.

Resolution 11-09-377

Carried

New Business:

Councillor LePoidevin advised he tried to find information on the Community Vehicle and the Community Vehicle route. He was unable to locate any information.

EDO Christie responded. Information is provided on the Community Vehicle service and schedule. It is posted on the Village website. Brochures are available at the Medical Clinic, the Library, Autumn Service and at the Chevron Service Station.

Councillor Jenkinson asked if a Health Liaison had been appointed.

Mayor Storey advised she attends the NIRD meetings. It is a primary care liaison. Otherwise, we don't have one. Mayor Storey didn't feel it was necessary.

Mayor Storey added she attends the Artemis Gold Community Leaders meetings. Only the mayors are invited to these meetings.

Councillor Fennema reports receiving complaints about barking dogs and cats. Councillor Fennema has been told by the concerned people that they have gone through the proper channels, and nothing has been done.

Councillor Jenkinson voiced interest in receiving an update on the Community Forest.

CAO Holland provided the following. Aside from silviculture activities, there are no operational activities ongoing in the Community Forest. The Community Forest has entered the mid term cut period which corresponds with a significant reduction in annual cut. The mid term cut period could last as long as fifty (50) years. The annual cut during the mid term is currently set at 12,200 m³ per year. The five-year cut, or 60,000 m³, was consolidated and harvested this past winter, between January and mid March 2022. The next allocation of timber begins with the next cut period which will begin on January 1, 2028.

In the meantime, silviculture activities are ongoing. In 2021, the Community Forest planted 800,000 seedlings on the Community Forest land base. In 2022, an additional 557,000 seedlings were planted. There are an additional 800,000 seedlings at the tree nursery that will be planted in spring, 2023. As these seedlings grow, there may be a requirement for brushing to manage faster growing deciduous trees and shrubs. There are funds in the silviculture reserve to complete that work.

CAO Holland advised the Community Forest has been exploring the idea of planting Douglas Fir and Larch in the Community Forest. With the impacts of climate change, the ever-changing impacts of plant disease, having more diversity on the land is a good thing. The Community Forest has already planted 1,377,000 pine and spruce seedlings to meet regulatory requirements. These additional Douglas Fir and Larch trees would be in addition to the pine and spruce that is already in the ground. CAO Holland suggested this initiative would start with a \$100,000 investment from the silviculture reserve if a corporate sponsor cannot be located

In addition to silviculture activities, Free Growing Forestry out of Burns Lake is conducting a timber supply analysis on the Community Forest land base. If the consultant identifies more timber supply, an application will be submitted for an uplift to the current annual cut. This is most likely a one-time uplift but Administration and our two forest professionals are hopeful that up to 100,000 m³ can be identified for harvest during this

five (5) year cutting period: 2022 to 2027.

MOVED/SECONDED to receive new business

Resolution 11-09-378

Carried

Bylaws:

None

In Camera:

None

Next Regular Meeting of Council: November 23, 2022, at 5:30 pm

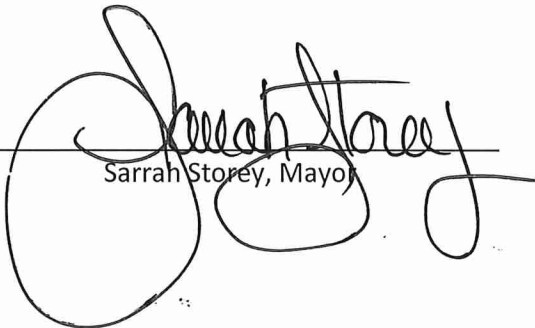
Adjournment:

MOVED/SECONDED that the November 9, 2022, Regular Meeting of Council adjourn at 7:16 pm.

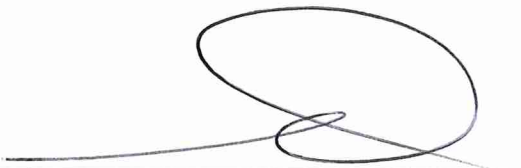
Resolution 11-09-379

Carried

Certified Correct:



Sarrah Storey, Mayor



Rodney J. Holland, Chief Administrative Officer